

Zig Zag Yacht Club

Job Description



Position: Summer Fun Instructor

General description:

The Summer Fun Instructor reports directly to the Summer Fun Coordinator and is responsible for aiding in the supervision of all program participants. Summer Fun Instructor will be responsible for assisting the Summer Fun Coordinator in daily administration of the Summer Fun Program, including ensuring the well-being and safety of all participants, administering games and activities, and maintaining daily logs, and maintaining a fun and safe environment for the participants. Adherence to Club COVID-19 protocols is mandatory.

Specific responsibilities include:

- Leading participants through hands-on activities, games, crafts, experiments, etc.
- Ensuring that participants are supervised and maintaining a safe and enjoyable environment.
- Supervising use and maintenance of Club equipment and facilities during the Summer Fun Program.
- Ensuring safety measures are adhered to for all onshore and on-the-water activities. Life vests are to be worn by all participants when on ground level (except at tennis courts).
- Keeping track of supplies for camp and convey to the Summer Fun Coordinator for needs of the Summer Fun Program.
- Performing headcounts of participants throughout the day.
- Interacting with parents/guardians during drop-off and pick-up times.
- Ensuring participants are safe (properly hydrated, playing areas are free of hazards, etc.).
- Providing regular feedback to the Summer Fun Coordinator.
- Following all protocols found in the Summer Fun standard operating procedures.
- Following daily check list for set-up and clean-up of the areas used. Cleaning tasks related to use of Club facilities by participants.
- Other functions and tasks within the above general scope of responsibilities, as assigned by the Summer Fun Coordinator.

Qualifications:

- Must be 14 years or older.
- Must be a strong swimmer.
- Previous work with summer camps or interaction with large groups of children an asset.
- Outgoing and energetic personality.
- First Aid & CPR Standard Level is an asset – (From a Nationally recognized provider, with a course length of a minimum of 13 hours; (ex: St. John Ambulance, Canadian Red Cross, Other Accredited)
- Pleasure Craft Operator Card Boating License Transport Canada.

The successful applicant must provide a Criminal Record Check that includes a Vulnerable Sector Search, Child Abuse Registry Check prior to the commencement of employment.

Anticipated time demands (after initial familiarization period): 20-40 hours per week during the Summer Fun Program. The orientation sessions are mandatory.

Salary: Commensurate with experience and training, according to Provincial pay scale.

To apply, fill out application at www.zzyc.ca

We thank all who apply, however only those selected for an interview will be contacted.